

**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24
NOTICE OF MEETING**

Notice is hereby given that the Board of Directors for Northwest Harris County Municipal Utility District No. 24 will hold a Regular Meeting, **open to the public on Tuesday May 3, 2022 at 7:00 p.m.** The District will conduct the meeting in accordance with all applicable provisions of the Texas Open Meeting Act. **The meeting will be held in person at the District's Administration Building located at 14448 Hollister St., Houston, TX 77066.** The following agenda items will be considered. All agenda items are subject to action.

NOTICE REGARDING PUBLIC COMMENT

Pursuant to Section 551.042 of the Texas Open Meetings Act:

The Board shall make a limited response to any inquiry from members of the public about a subject not included on the posted agenda for the meeting, and no deliberation or decision making about the subject matter of the inquiry will occur at the meeting. Such matter may be placed on a future agenda if so determined by the board.

Any person interested in speaking during the time designated for public comment must notify NWHCMUD No. 24, by one of the methods listed below before 1:00 p.m. on the day of the Board of Directors meeting. All requests must include the speaker's name, address, email address, phone number and the agenda item number to be addressed. Public comment cards can be submitted as follows:

1. Submit a "Public Comment Form" to the Northwest Harris County MUD No. 24 from the following webpage: <https://www.nwhcmud24.com>; or
2. Email or call Atty. Vanessa Butler at vbutler@theharrislawfirm.com or 713-820-7322.

Public comments will be limited to 2 minutes per speaker.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PRAYER**
- 4. PUBLIC COMMENTS**
- 5. APPROVAL OF PREVIOUS MINUTES;** Consider and approve minutes for previous meetings.
- 6. BOOKKEEPERS REPORT;** Payment of Invoices and Issuance of checks; Investment and Financial Reports; Status of Account Balances.

7. **TAX ASSESSOR-COLLECTOR REPORT:** Payment of Tax Related Invoices and Checks; Tax Revenues and Delinquent Tax Collections.
8. **OPERATOR'S REPORT;** Update regarding Operations, Maintenance and Repair of District Facilities, Rate Order; Water Well Permits; Waste of Discharge Permit; Consumer Confidence Report; Customer Appeals; Termination of Service on Delinquent Accounts, Status of 90day compliance list, and other related matters needing action by the Board.
9. **ENGINEER'S REPORT;** Update regarding Operations, Design of Facilities; Status of Projects and Storm Water Plans; Advertisement for bids; Construction Contract(s), Pay Estimate(s) and Change Order(s); other project updates and other related matters needing action by the Board.
10. **SECURITY PATROL REPORT;** Update from Security Patrol related to incidents/activities occurring within the District.
11. **BUILDING/CONSTRUCTION REPORT;** Updates from Atlas Consulting regarding the status of On-going Construction, and progress regarding current deficiencies identified at the District's Administration Buildings.
12. **GENERAL MANAGER REPORT:** Updates from General Manager related to the renovation of the existing Administration Building or matters related to the construction of the New Administration Building, any other matters related to daily operations.
13. **PENDING MATTERS;**
 - A. **Discuss District Policies;** Discussion regarding newly proposed and/or existing policies that will be subject to annual renewal and/or adoption during the June, 2022 regular meeting.
 - B. **RFP's for Independent Auditor;** Approve the solicitation of RFP's for an independent auditor for the bookkeeper.
 - C. **Intent for Use of Administration Building;** a). Regarding the District's existing Administration Building, consider and approve either entering into a commercial lease or allowing residents to rent for events. b). Give directive to District's attorneys regarding intended use for the purpose of composing a letter to the Fire Marshall.
 - D. **Hire Broker;** Consider and approve the District hiring a broker to assist with acquiring potential lessees for the District's existing Administration Building.
 - E. **Investigations Report;** Updates given by the District's investigator related to pending matter.

CLOSED EXECUTIVE SESSION

Convene an Executive Session to discuss any matters authorized by Section 551 Texas Government Code.

- a. Section 551.071, (Consultation with Attorney), of the Texas Government Code
- b. Section 551.072, (Deliberations about Real Property),
- c. Section 551.073, (Deliberations about Gifts and Donations),
- d. Section 551.074, (Personnel Matters),
- e. Section 551.076, (Deliberations about Security Devices),
- f. Section 551.087, (Economic Development), and other matters as allowed by law.

14. RECONVENE PUBLIC SESSION; Reconvene into Regular Session and consider action, if any, on items discussed in Executive Session.

15. ATTORNEY REPORT.

16. NEW BUSINESS; Any such other matters as may come before the board.

17. ADJOURN

/s/ *Michael Harris*

Michael Harris, Attorney for the District

As required by Texas Water Code §49.062.063, the District hereby outlines the following petition process regarding its meeting location: After at least fifty (50) qualified electors are residing in a district, on written request of at least five (5) of those electors, the Board shall designate a meeting place and hold meetings within the district, or if no suitable place exists than not further than 10 miles from the boundary of the district. On the failure to designate the location of the meeting place within the district or within 10 miles from the district, five (5) electors may petition the Texas Commission on Environmental Quality (“TCEQ”) to designate a location. If the TCEQ determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings,, the TCEQ shall designate a meeting place inside or outside the District which is reasonably available to the public and require that the meetings be held at such place.

**In compliance with the Americans with Disabilities Act, the Northwest Harris County Municipal Utility District No. 24, will provide for reasonable accommodations for persons attending Northwest Harris County Municipal Utility District No. 24 meetings. To better serve you, requests should be received at least three (3) days prior to the meetings. Please contact Vanessa Butler, The Harris Law Firm, at 713-820-7322 or via email at vbulter@theharrislawfirm.com.*